STEP THREE - HOW TO INSERT THE SIM & SD CARDS
1. Open the phone facing down, insert the SIM card into the slot located at the top of the phone, or remove the battery cover to access the SIM card slot.
2. Remove the battery by sliding the battery tab down at the top of the battery, then lift the plastic tab up and swing the battery out of the phone.
3. Locate the SIM card slot and plug in your SIM card, then close the phone's back cover. Before removal, make sure the phone is turned off.
4. With the phone open, slide the SIM card onto the SIM card slot, ensuring the gold data contacts are facing down. After removal, make sure the phone is turned off.

STEP FOUR - HOW TO TURN ON/OFF YOUR DEVICE
1. Press the Power Key located on the top of the phone. The phone will power on.
  - To power off, press the Power Key located on the top of the phone. The phone will power off.

PHONE CALLS
- To make a phone call, go to Phone > Phone menu > Call: To make a phone call, press the Volume down key, then press the OK/Execute key.
- To make a phone call from the contact list, scroll up to the desired contact (you can press the Volume up key to access the contact list) and press the Volume down key, then press the OK/Execute key.

ANSWER OR REJECT PHONE CALLS
1. If the phone is connected to a call, ring, or incoming call, simply flip open the phone and answer the call automatically.
2. If the phone is switched to a hang-up mode, the call will be taken by who answered the call.

RECENT PHONE CALLS
- To view recent calls, press the Volume up key and press the OK/Execute key.

ADDRESS BOOK CONTACTS
- To view the address book, press the Volume down key and press the OK/Execute key.

TIPS FOR MAKING A PHONE CALL
- If you need to stop a call, simply press the Power Key at any time.

MESSAGES
- To view messages, press the Volume up key and press the OK/Execute key.

CAMERA
- To use the camera, press the Volume up key and press the OK/Execute key.

MULTI-FUNCTION KEY (SHORT PRESS)
- By pressing the Multi-function Key short press, you can open the Calculator and choose a menu to add or remove features.

GLOSSEARY
- SIM Card: A tiny plastic card with a chip that allows you to access a mobile network.
- SD Card: A small, credit-card sized flash memory card.
- Multi-Function Key: A key that allows you to access quick actions or shortcuts.